



**Civil Engineering and Development Department  
Technical Circular No. 04/2019**

**Civil Engineering and Development Department Library of  
Standard Special Conditions of Contract for  
Use with General Conditions of Contract for  
Term Contracts for Civil Engineering Works (2002 Edition)**

**Introduction**

This technical circular (TC) provides a library of Civil Engineering and Development Department (CEDD) standard Special Conditions of Contract (SCC) for use with the General Conditions of Contract (GCC) for Term Contracts for Civil Engineering Works (2002 Edition) (the Library). For the purposes of this TC, SCC refers to the Special Conditions of Contract for use with the GCC for Term Contracts for Civil Engineering Works (2002 Edition).

2. This TC should be read in conjunction with Works Bureau Technical Circular (WBTC) No. 16/2002 which promulgates the GCC for Term Contracts for Civil Engineering Works (2002 Edition) and the related WBTCs, Environment, Transport and Works Bureau Technical Circulars (Works) (ETWB TCWs) and Development Bureau Technical Circulars (Works) (DEVB TCWs) and memos listed in the guidelines to the SCC clauses in this Library.

**Effective Date**

3. This TC takes immediate effect.

**Effect on Existing Circular**

4. This TC supersedes CEDD TC No. 10/2004 which is hereby cancelled. The revision is to update the Library and upload it to the CEDD website.

**Background**

5. The GCC for Term Contracts for Civil Engineering Works (2002 Edition) was edited based on the GCC for Civil Engineering Works (1999 Edition).

6. WBTC No. 18/2000 promulgated a library of standard Special Conditions of Contract for use with the GCC for Civil Engineering Works (1999 Edition), but there is no equivalent library of SCC for use with the GCC for Term Contracts for Civil Engineering Works (2002 Edition) promulgated by DEVB.

7. CEDD lets term contracts for minor works (i.e. general civil works), marine works, landslip prevention and mitigation works, ground investigation, geophysical survey, laboratory testing and landscape works. Although the nature of works under these term contracts are different, most of the SCC adopted are similar. This TC is issued to ensure consistency in the use of SCC within CEDD and to provide easy reference for project officers in the preparation of tender documents for term contracts.

### **Library of Standard SCC for Term Contracts**

8. The Library has been uploaded to the CEDD website ([https://www.cedd.gov.hk/eng/publications/standards\\_handbooks\\_cost/index.html](https://www.cedd.gov.hk/eng/publications/standards_handbooks_cost/index.html)). It will be updated from time to time when new technical circulars and memos are promulgated by DEVB which may affect the library content. This Library should be used with the GCC for Term Contracts for Civil Engineering Works (2002 Edition).

9. Except as may be otherwise provided in any particular ETWB TCWs, DEVB TCWs and memos, the SCC in the Library applicable to a particular contract may be used on approval of the relevant Chief Engineer/Chief Geotechnical Engineer who is responsible for the preparation of the tender documents for the contract.

10. Any SCC clause promulgated by DEVB TCWs and memos to be used in conjunction with GCC for Term Contracts for Civil Engineering Works (2002 Edition) should be deemed to form part of this Library.

### **Use of Proposed SCC not held in the Library**

11. Any proposed SCC not in the Library (including any modification to the SCC in the Library) may only be used on approval of the relevant Deputy Head/Deputy Project Manager.

12. Should the project officers responsible have any doubt on the wording of an SCC not in the Library then the clause should be forwarded to the Legal Advisory Division of DEVB for advice, through the relevant Contract Advisers of CEDD Headquarters.

### **Numbering of SCC Clauses in Tender Documents**

13. It is not necessary for the project officers to use the SCC numbering in the Library in their tender documents. The project officers should use a numbering system to ensure continuity of the SCC numbering in the tender documents.

### **Enquiries**

14. Enquiries on this circular should be addressed to Senior Engineer/Contract Adviser 1, CEDD Headquarters.

### **References**

- (a) WBTC No. 18/2000 “Works Bureau Library of Standard Special Conditions of Contract for use with G.C.C. for Building Works, Civil Engineering Works and Electrical & Mechanical Engineering Works 1999 Editions”
- (b) WBTC No. 16/2002 “General Conditions of Contract for Term Contracts for Civil Engineering Works, 2002 Edition”

( Signed )

( Ricky C K LAU )  
Director of Civil Engineering and Development