

Project Administration Handbook for Civil Engineering Works**2020 Edition****AMENDMENT NO. 5/2021****CHAPTER 5****CONTRACT DOCUMENTS****PARAGRAPH 9****SPECIAL TOPICS**

- (a) Para. 9.21 **Add** “(as amended by SDEV’s memo ref. () in DEVB(W) 510/70/03 dated 27.7.2021)” **after** “see WBTC Nos. 10/97 & 10/97A” **in the first paragraph.**

PARAGRAPH 12**REFERENCES**

- (b) **Add the following reference:**
- | | |
|--|---|
| SDEV’s memo ref.
() in DEVB(W)
510/70/03 dated
27.7.2021 | Use of Retention Money and
Performance Bond/Cash
Security |
|--|---|
- (c) Appendix 5.2 **Add** “(as amended by SDEV’s memo ref. () in DEVB(W) 510/70/03 dated 27.7.2021)” **in items (3), (7) and (8).**

CHAPTER 6**TENDER PROCEDURE****PARAGRAPH 8****ACTION PRIOR TO EXECUTION OF THE ARTICLES OF AGREEMENT**

- (d) Para 8.3 **Replace** “(see WB Nos. 10/97 & 10/97A)” **with** “(see WBTC Nos. 10/97 (as updated by SDEV’s memo ref. () in DEVB(W) 510/70/03 dated 27.7.2021) & 10/97A)” **in the first paragraph.**

PARAGRAPH 12**REFERENCES**

- (e) **Add the following reference:**
- | | |
|--|---|
| SDEV’s memo ref.
() in DEVB(W)
510/70/03 dated
27.7.2021 | Use of Retention Money and
Performance Bond/Cash
Security |
|--|---|

CHAPTER 7**CONTRACT MANAGEMENT****PARAGRAPH 13****VARIATIONS**

(f) Para. 13.7

Add a new paragraph 13.7 after paragraph 13.6 as follows:

13.7 DEALING WITH A VARIATION WITH VALUE EXCEEDING ITS ESTIMATE MADE AT THE TIME OF APPROVAL

If due to any reason other than contract price fluctuation the value of a variation exceeds its estimate made at the time approval was given, the following actions are required:

- (a) If the increase is due to a change in scope or a change in the nature of the original variation, the whole variation as changed shall be treated as a new variation and all necessary approvals by the public officer of appropriate rank shall be obtained;
- (b) If the increase is due to any reasons other than sub-paragraph (a) above, the public officer of appropriate rank shall be notified (via the original approving officer) with explanations of such increase. For the avoidance of doubt, if the increased value of the variation in the aforesaid case is still within the approval limit of the original approving officer, only notification to the original approving officer is required.

**Quality Management & Standards Unit
Civil Engineering and Development Department
29 September 2021**