APPENDIX 3.20M SAMPLE REPORT OF OVERLOADING SITUATION **DETAILS FOR TENDER ASSESSMENT**

(to be updated from time to time)

Report Title: Report Generation I		TEN-RPT-02 Overloading Situation Details For Tender Assessment 08/05/2018	Assessment	R	ESTR	RESTRICTED							
Solection criteria: Department Agreement to: Staff Tenderer Agreement Title: Tenderer Agreement Title: Tender Commencement Date: Anticipated Commencement Date: Anticipated Complete Co	nent Date: Date:	THB CE 022018 (TEST) THB Non-Listed Consultant 1 CE 022018 (TEST) title 0.1032018 10022019 Endorsed											
Name	Staff Category	Consultant Name	Agreement No.	Agreement Status	No. of Bidders	Paired Tender	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018	Aug 2018	Sep 2018
Fiona Tam	Partners/Directors	THB Non-Listed Consultant 1	CE 02/2018 (TEST)	This Tender	N/A	N/A	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Reeta Chan	Chief Professional	THB Non-Listed Consultant 1	CE 02/2018 (TEST)	This Tender	N/A	N/A	2.00	2.00	2.00	2.00	2.00	2.00	2.00
	Chief Professional	THB Non-Listed Consultant 2	CE 04/2018 (T)	Implemented	N/A	N/A	1.50	1.50	1.50	1.50	1.50	1.50	1.50
David Wong	Chief Professional	THB Non-Listed Consultant 1	CE 02/2018 (TEST)	This Tender	N/A	N/A	2.00	2.00	2.00	2.00	2.00	2.00	2.00
	Chief Professional	THB Non-Listed Consultant 1	CE 01/2018 (CNPIS)	Implemented	N/A	N/A	1.00	1.00	1.00	0.00	0.00	0.00	0.00
	Partners/Directors	THB Listed Consultant 1	CE 02/2018 (DM) Implemented	(I) Implemented	N/A	N/A	0.40	0.50	09:0	0.00	0.00	0.00	0.00
	Other Technical Staff	THB Non-Listed Consultant 2	CE 04/2018 (T)	Implemented	N/A	N/A	1.00	1.00	1.00	1.00	0.00	0.00	0.00
	Partners/Directors	THB Listed Consultant 1	CE 05/2018 (DM) Implemented	(Implemented	N/A	N/A	2.60	2.60	2.60	2.60	2.60	2.60	2.60
Page 1	: Other ongoing agreement(s)	s) : Other tender(s) submitted	5.50 : Exce	Exceeded 4.00 man-week when checking with ongoing agreements. DECTED ICTED	n-week when checking w	king with ongoir	ng agreements		Exceeded 4.	.00 man-wee	k when che	cking with o	5.50 : Exceeded 4.00 man-week when checking with ongoing agreements and agreements under tendering process.

Report Title: Report Generation Date: Selection criteria: Danastromet	TEN-RPT 08/05/201	TIEN-RPT-02 Overloading Situation Details For Tender Assessment 08/05/2018	Assessment	RE	RESTRICTED	TED								
Agreement no.: Staff: Tenderer: Agreement Title: Tender closing Date: Anticipated Competion Date: Endorsement Status:	ate:	CE 02.2018 (TEST) CE 02.2018 (TEST) THB Non-Listed Consultant 1 CE 02.2018 (TEST) title 20.03.2018 10.02.2018 Endorsed												
Name	Staff Category	Consultant Name	Agreement No. A	Agreement Status B	No. of Bidders	Paired Tender	Oct 2018 N	Nov 2018 I	Dec 2018	Jan 2019	Feb 2019	Weighting	Manpower Input Total (man-week)	Overloaded Manpower Input (man-week)
Fiona Tam	Partners/Directors	THB Non-Listed Consultant 1	CE 02/2018 (TEST)	This Tender N	N/A N	N/A	1.00	1.00	1.00	1.00	1.00	0.40	12.00	0.00
Reeta Chan	Chief Professional	THB Non-Listed Consultant 1		This Tender	N/A N/	N/A	2.00	2.00	2.00	2.00	2.00	0.40	24.00	0.00
	Chief Professional	THB Non-Listed Consultant 2	(L	Implemented	N/A N	N/A	1.50 1	1.50	1.50	1.50	1.50			
David Wong	Chief Professional	THB Non-Listed Consultant 1		This Tender	N/A N	N/A	2.00	2.00	2.00	2.00	2.00	0.40	24.00	15.70
	Chief Professional	THB Non-Listed Consultant 1	CE 01/2018 1		N/A N	N/A	0.00	0.00	0.00	0.00	0.00			
	Partners/Directors	THB Listed Consultant 1	CE 02/2018 (DM) Implemented		N/A N	N/A	0.00		0.00	0.00	0.00			
	Other Technical Staff	THB Non-Listed Consultant 2	CE 04/2018 (T)		N/A N	N/A 0		0.00		0.00	0.00			
	Partners/Directors	THB Listed Consultant 1	CE 05/2018 (DMf) Implemented		N/A N	N/A	2.60	2.60	2.60	2.60	2.60			
Weighted Total:							-	1				24.00		6.28
Page 2 [: (: Other ongoing agreement(s)) : Other tender(s) submitted	Exceed	Fixeeded 4.00 man-week when checking with ongoing agreements. RESTRICTED	en checkiii UCTE	g with ongoing :	agreements.		xceeded 4.	00 man-wee	550 : Exceeded 4.00 man-week when checking with ongoing agreements and agreements under tendering process	going agreements an	d agreements under 1	tendering process.