

RESTRICTED (CONTRACT)

Agreement No. CE xx/201y (zz)
 (State Agreement Title)
 Summary of Assessment of EOIs
 (Input and to be submitted to EACSB)

Assessment Criteria	Marks (Total 100%)	Member 1	Member 2	Member 3	Member 4	Member 5	Member 1	Member 2	Member 3	Member 4	Member 5	Member 1	Member 2	Member 3	Member 4	Member 5	Member 1	Member 2	Member 3	Member 4	Member 5	Member 1	Member 2	Member 3	Member 4	Member 5
		Consultant A					Consultant B					Consultant C					Consultant D					Consultant E				
1. Appreciation of the key requirements and constraints/risks	10%	VG	VG	G			G	G	G			VG	G	G			F	G	G			G	G	VG		
2. Approach and strategy to meet the requirements of the assignment	30%	G	VG	G			VG	G	G			G	G	F			F	F	G			VG	G	VG		
3. Previous relevant experience both in Hong Kong and elsewhere	5%	G	F	F			G	F	F			F	G	F			F	G	G			G	F	G		
4. Knowledge, experience and capability of key staff	35%	G	VG	G			G	F	G			VG	G	G			P	F	F			G	F	F		
5. Past performance of the consultant	15%	13.84	13.84	13.84			13.58	13.58	13.58			13.25	13.25	13.25			12.68	12.68	12.68			13.82	13.82	13.82		
6. Past performance of sub-consultants	5%	4.77	4.77	4.77			4.68	4.68	4.68			4.77	4.77	4.77			4.77	4.77	4.77			5.00	5.00	5.00		
Total	100%	84.61	96.61	81.61	0.00	0.00	88.25	74.25	81.25	0.00	0.00	90.02	82.02	75.02	0.00	0.00	54.95	68.45	74.45	0.00	0.00	88.82	74.82	83.82	0.00	0.00
Avg	100%	87.61					81.25					82.35					65.95					82.48				
Rank		2					9					6					14					5				
		Consultant F					Consultant G					Consultant H					Consultant I					Consultant J				
1. Appreciation of the key requirements and constraints/risks	10%	VG	G	G			G	G	F			F	F	P			G	G	G			G	VG	VG		
2. Approach and strategy to meet the requirements of the assignment	30%	G	G	G			G	F	G			P	F	P			VG	G	G			G	VG	VG		
3. Previous relevant experience both in Hong Kong and elsewhere	5%	VG	G	VG			F	G	G			F	G	F			G	F	G			F	G	F		
4. Knowledge, experience and capability of key staff	35%	F	G	F			VG	G	G			VG	G	G			G	G	F			F	P	F		
5. Past performance of the consultant	15%	13.88	13.88	13.88			14.28	14.28	14.28			9.50	9.50	9.50			13.91	13.91	13.91			14.28	14.28	14.28		
6. Past performance of sub-consultants	5%	4.68	4.68	4.68			4.68	4.68	4.68			3.17	3.17	3.17			4.77	4.77	4.77			4.77	4.77	4.77		
Total	100%	78.56	82.56	76.56	0.00	0.00	88.95	76.95	80.95	0.00	0.00	65.67	68.67	55.67	0.00	0.00	88.68	81.68	75.68	0.00	0.00	75.05	73.55	83.05	0.00	0.00
Avg	100%	79.22					82.29					63.33					82.01					77.21				
Rank		10					7					15					8					12				
		Consultant K					Consultant L					Consultant M					Consultant N					Consultant O				
1. Appreciation of the key requirements and constraints/risks	10%	G	G	G			G	G	G			VG	VG	G			VG	VG	G			G	G	F		
2. Approach and strategy to meet the requirements of the assignment	30%	G	VG	G			VG	G	G			VG	G	G			G	VG	G			G	G	G		
3. Previous relevant experience both in Hong Kong and elsewhere	5%	F	G	G			G	F	F			G	F	F			VG	G	G			G	VG	G		
4. Knowledge, experience and capability of key staff	35%	VG	VG	G			F	P	F			F	G	G			G	G	G			F	G	F		
5. Past performance of the consultant	15%	13.40	13.40	13.40			12.59	12.59	12.59			14.69	14.69	14.69			14.85	14.85	14.85			15.00	15.00	15.00		
6. Past performance of sub-consultants	5%	4.77	4.77	4.77			4.56	4.56	4.56			4.77	4.77	4.77			4.77	4.77	4.77			4.77	4.77	4.77		
Total	100%	88.17	95.17	82.17	0.00	0.00	80.15	62.65	73.15	0.00	0.00	84.46	84.46	82.46	0.00	0.00	86.62	91.62	83.62	0.00	0.00	76.77	84.77	74.77	0.00	0.00
Avg	100%	88.50					71.98					83.80					87.28					78.77				
Rank		1					13					4					3					11				
		Consultant P					Consultant Q					Consultant R					Consultant S					Consultant T				
1. Appreciation of the key requirements and constraints/risks	10%																									
2. Approach and strategy to meet the requirements of the assignment	30%																									
3. Previous relevant experience both in Hong Kong and elsewhere	5%																									
4. Knowledge, experience and capability of key staff	35%																									
5. Past performance of the consultant	15%		0.00	0.00			0.00	0.00				0.00	0.00				0.00	0.00				0.00	0.00			
6. Past performance of sub-consultants	5%		0.00	0.00			0.00	0.00				0.00	0.00				0.00	0.00				0.00	0.00			
Total	100%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Avg	100%	0.00					0.00					0.00					0.00					0.00				
Rank		-					-					-					-					-				

Notes: (1) Weighting of Assessment Panel Members (assume equal weighting)

No. of Members : 5 1/5 each

(2) For criteria 1 to 4, insert grade (i.e. VG, G, F or P, as the case may be).

(3) For criteria 5 and 6, insert the mark assigned to the consultant [ref. Paragraphs 9 to 14 and Appendix D in Annex I of DEVB TC(W) No. 3/2016].

Scores: VG (Very Good) 1.0

G (Good) 0.8

F (Fair) 0.6

P (Poor) 0.3

(Name)

Chairman, Assessment Panel
 Date: 00-Jan-00

RESTRICTED (CONTRACT)

Agreement No. CE

(State Agreement Title)

Summary of Assessment of Technical Proposals

	Assessment Criteria	Marks (Total 100%)	Consultant A					Consultant B					Consultant C					Consultant D				
			Member 1	Member 2	Member 3	Member 4	Member 5	Member 1	Member 2	Member 3	Member 4	Member 5	Member 1	Member 2	Member 3	Member 4	Member 5	Member 1	Member 2	Member 3	Member 4	Member 5
1.0	Consultant's Experience	5%	G	VG	VG	VG	VG	G	G	G	G	G	G	G	G	F	G	G	G	G	F	G
2.0	Response to the Brief	10%	G	G	G	VG	G	F	G	G	G	G	G	G	G	F	G	G	G	G	VG	G
3.0	Approach to Cost-effectiveness and Sustainability	7%																				
(a)	Examples and discussion of past projects to demonstrate the consultant's will, ability and physical measures to produce cost-effective, energy efficient and environmentally friendly solutions which are applicable to the project	3%	G	G	G	VG	G	G	G	G	VG	G	F	F	F	F	G	F	F	F	F	F
(b)	Approach to achieve cost-effectiveness (including life-cycle costs vis-à-vis initial project cost), energy efficiency and environmental friendliness on this project	4%	F	G	G	G	G	G	G	G	G	G	F	F	F	F	F	F	F	F	F	F
4.0	Methodology and Work Programme	25%																				
(a)	Technical approach to enable delivery of the project practicably having regard to the reasonable time required and other technical constraints vis-à-vis the project requirements (including construction methods to facilitate mechanization, prefabrication and other productivity enhancements where appropriate, especially where they can reduce manpower demands of trades of acute labour shortage)	15%	G	VG	VG	VG	VG	G	G	G	G	G	F	G	F	F	G	F	G	F	F	G
(b)	Health & safety and environmental issues to be addressed in delivering the project	3%	G	VG	VG	VG	VG	G	G	G	G	G	F	G	F	G	G	G	F	G	G	F
(c)	Work programme with highlights to demonstrate ways to fast-track the programme where practicable, to deal with programme constraints and interfaces, and to level and reduce the resources peak	4%	G	G	G	G	G	G	G	G	G	G	F	G	G	G	F	F	G	G	G	G
(d)	Arrangement for contract management and site supervision including a proposed system of monitoring site supervision	3%	F	F	G	G	G	F	F	F	F	F	F	F	F	F	G	F	F	F	F	G
5.0	Innovation and Creativity	8%																				
(a)	Particular design aspects/issues/requirements (as identified and specified by the departments)	4%	F	G	G	G	F	G	G	G	G	F	G	VG	G	VG	G	VG	VG	VG	G	G
(b)	Particular construction aspects/issues/requirements (as identified and specified by the departments)	4%	G	G	G	G	F	F	G	G	G	G	G	VG	G	VG	G	G	VG	VG	VG	G
6.0	Staffing	25%																				
(a)	Staff organisation chart with highlights on the efficiency and effectiveness of the organisation	5%	G	VG	VG	VG	VG	F	G	G	G	G	G	VG	G	G	VG	F	G	G	G	G
(b)	Relevant experience (including design constructability and risk management where applicable) and qualifications of key staff	5%	G	VG	VG	VG	G	G	G	G	G	G	G	G	G	F	G	G	G	G	F	G
(c)	Responsibilities and degree of involvement of key staff	5%	F	G	G	VG	G	F	G	G	G	VG	G	VG	VG	G	VG	G	G	G	G	G
(d)	Adequacy of professional and technical manpower input	10%	F	F	F	F	F	VG	VG	VG	VG	VG	G	G	G	G	G	VG	VG	VG	VG	VG
7.0	Past Performance	20%																				
(a)	Past performance of the consultant	20%	20.00					19.62					19.15					15.31				
Total :		100%	78.80	88.00	88.60	92.20	86.00	80.22	85.02	85.02	85.62	85.22	76.75	84.75	78.55	75.75	83.55	75.31	80.31	77.91	77.11	79.31
Average :		100%	86.72					84.22					79.87					77.99				
Rank :			1					2					3					4				

- Notes : (1) Weighting of Assessment Panel Members : Members 1 – 5 0.2 each
- (2) Scores : VG (Very Good) 1.0
G (Good) 0.8
F (Fair) 0.6
P (Poor) 0.3
- (3) Members shall be clearly identified

AD,
Chairman, Assessment Panel
Date : _____