

Essential Requirements

- (I) A Tenderer MUST comply with all of the following essential requirements:
- (a) A Tenderer must be a bona fide non-profit making organisation, charitable institution, or trust that is exempt from tax under Section 88 of the Inland Revenue Ordinance (Cap. 112);
 - (b) A Tenderer has the legal capacity to enter into agreements with the Government (i.e. either the Tenderer is a separate legal entity or is incorporated under the “Companies Ordinance (Cap.622)”);
 - (c) A Tenderer has entered into at least one (1) contract and/or agreement in the past five (5) years immediately preceding the original Tender Closing Date involving in any category of the following services in Hong Kong as a contractor, service provider or sub-contractor:
 - i. Running projects in relation to promotion of social relationship and cohesion within the community, encouraging the participation of individuals in solving community problems and improving the quality of community life in Hong Kong for Government or quasi-government bodies; or
 - ii. Running projects in relation to community liaison and/or provision of social welfare services to affectees in relation to development projects / urban rehabilitation, unauthorised building works, re-housing intervention, squatter clearance or displacement of households in Hong Kong for Government or quasi-government bodies.
- and
- (d) The Service Supervisor and Social Workers of the Community Liaison Team proposed by the Tenderer shall meet the minimum requirements as follows:-
 - The Social Worker shall mean a person who is a social worker registered under the Hong Kong Social Workers Registration Ordinance (Cap. 505) plus **at least one (1) year of relevant working experience after registration.**

- The Service Supervisor shall mean a person who is a social worker registered under the Hong Kong Social Workers Registration Ordinance (Cap. 505) plus **at least one (1) year of experience in supervising the work of registered social workers.**
- (II) A Tenderer who fails to comply with any of the essential requirements in (I) above will render its tender to be disqualified and not to be further considered.
- (III) For the avoidance of doubt, Tenderer's experience gained in its capacity as a sub-contractor will be considered.