

Advance Order Form for G200 Recycled Rockfill

(Please see notes below before filling the Form.)

To : Chief Engineer/ Fill Management, CEDD
 (Fax : 2714 9481 / E-mail: recycledaggregates@cedd.gov.hk)

Contract No. :	Department :	
Contact Person :	Contract Title :	
	Signature of Supervisory Staff :	
Tel :	Name / Rank :	Tel:
Fax :		Fax :
Email :		Date :

Requested Quantity of G200 Recycled Rockfill (tonnes)	Collection Date (1 day only)	Application*	Accepted quantity (for official use) (tonnes)

Place of Collection : Tseung Kwan O Fill Bank Tuen Mun Fill Bank

- * Please indicate the application of material with number:
 1. Granular filling Material; 2. Drainage; 3. Hardcore;
 4. Filter; 5. Others (Please specify).

Please tick in the appropriate boxes for the requested material(s) with regard to :

1. Usage Permanent works Temporary works
 2. Type of collection Barge Truck

-----<<For official use>>-----

Please CONFIRM your collection by telephone at 2762 5592 in two working days before collection i.e. _____. Otherwise, the order will be treated as INVALID . Remark:	Advance Order Serial No. :
	Name of Officer :
	Signature :
	Date :

-----<<Collection information to be completed by customer for accepted order>>-----

1. Please bear this Form or its photocopy for collection of materials upon arrival at Fill Bank. One copy is required for each vehicle. Please indicate vehicle registration number in the box to the right. 2. This Form or its photocopy must be stamped with an authorised chop of the Engineer's/Architect's Representative and signed by the supervisory staff (same as the above). 3. A computer printout will be issued to the bearer of this form upon delivery of the materials to record the collection data.	<i>(Original Mark of a Chop)</i>
	<i>(vehicle registration no.)</i>
	<i>(Signature of Supervisory Staff – same as the above)</i>

Notes :

1. This Form is for advance ordering of G200 recycled rockfill from the Fill Bank managed by the Fill Management Division of CEDD. For ad hoc request for materials, another Form entitled “Ad hoc Request Form for G200 Recycled Rockfill” is to be used.
2. One Form is to be used for materials to be collected on one particular day only. Separate Forms have to be used for ordering requiring more than one collection day.
3. The Form shall be posted, faxed or e-mail to Chief Engineer/ Fill Management at least **5 working days** before the collection date. No verbal ordering will be entertained.
4. After fulfillment of orders for the provision of land transport for hauling materials within the Fill Bank Site (in case the material is to be collected by barge), the cost shall be reimbursed to CE/FM through Allocation Warrant/WEA. CE/FM will issue memos by end February, May, August and November to require for funds to cover all fulfilled orders in the past quarter under respective PWP items.
5. **Confirmation** of **All** advance orders by telephone at 2762 5592 in **2 working days** before collection. Otherwise, the order will be treated as **INVALID**.

Confirmation Hour

Mon – Fri : 09:00am – 12:00noon
02:00pm – 04:30pm